

Cooper City High School

**SAC Minutes 8/30/2021**

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**In Person Attendance:**

Rob Neviasser, Warren Denise, Harris Aversa, Monique Perez, Debbie Espinoza, Laurel Garfinkel, Joanne Chronis, Nicole Hicks, Lisa Jones, Lisa Mallozi, Robin Morganstine, Vera Perkovic, Peggy Wilfong, Ron Ziccardi, Andria Gross, Carol Risk, Natalie Flaten, Rob Herzog, Misogi Abe, Teresita Chipi, Carla Hozebin, Evy Tripodo, Ricardo Sotomayor, Alejandra Flores, Breckyn Mayer, Bradley Berke, Tara Daub, Lorraine Knott-Lawrence, Tracey Mareno, Milva DiLorenzo, Dawn Askew, Angelica Perez

**Call to Order:**

The Cooper City High School, School Advisory Council (SAC) meeting was held in person on Monday, August 30<sup>th</sup>, 2021. A quorum was reached.

Rob Neviasser, SAC Co-Chair called the meeting to order at 3:18 pm. Bradley Berke recorded the minutes for this meeting. Roberts Rules of Order were reviewed.

**Introduction of Participants:**

Attendees introduced themselves by name and stakeholder position.

**Approval of Minutes – Rob Neviasser – SAC Chair**

Principal Perkovic (CCHS Principal) discussed adding the Amazon Scholarship, Brian Piccolo Scholarship, and Silver Knights nominees and winners to past minutes. Ms. Espinoza motioned to approve the minutes with the corrections made by Ms. Perkovic. The motion was seconded, and minutes were approved.

**Student Reports:**

**A. Student Government Association (SGA) Introductions – Breckyn Meyer SGA President**

- a. Breckyn Mayer (student) announced the continuation of Rush week (the week of 8-30-21) for club and sports membership. Homecoming week will be October 11-15. The Homecoming dance is scheduled for October 16. The IOC meeting will be held this week and will meet regularly. Principal Perkovic explained that if capacity for Homecoming tickets is not reached, a ticket will be made available to invite students from other schools.

**B. Senior Class Introductions – Senior Class President Harris Aversa**

- a. Harris Aversa (student) announced the continuation of Senior shirt sales. The decoration of Senior parking spots is scheduled for September 11<sup>th</sup>. The sale of Senior hoodies and sweats has been set for the week of October 4th. The Prom date and Grad Bash has been decided.

**C. Latinos in Action Introductions (LIA) – LIA President Ricardo Sotomayer**

- a. Ricardo Sotomayer (student) announced LIA has planned to hold a celebration lunch on October 1<sup>st</sup> for Custodial Day. LIA has plans to begin tutoring Cooper City Elementary students in Spanish, Portuguese, Russian, & Hebrew. LIA also discussed their plans to hold Hispanic Heritage celebrations between September 15

– October 1, 2021. Additionally, LIA will begin a tutoring program for fellow high school students in the ESOL program.

## **New Business**

### **SAC Overview - Rob Neviaser – SAC Chair**

- A. Rob Neviaser reviewed Roberts Rules of Order and SAC meeting etiquette. The general purpose of School Advisory Council meetings was discussed. The difference between the School Advisory Forum (SAF) and the School Advisory Council (SAC) was explained. SAC/SIP (School Improvement Plan): SBBC Policy 1403 School Accountability & Improvement and SAF: SBBC Policy 1.3 School Advisory Forum were reviewed. Mr. Neviaser discussed the ways in which SAC related to SAF. The SAC membership rules, minimum standards for representation, and mandatory SAC positions were outlined as well. The SAC meeting dates for school year 2021-22 were presented. The meeting dates for school year 2021-22 are also posted on the CCHS website. An announcement was made that new officer will be elected in the next SAC meeting. Mr. Neviaser reviewed the E-Prove survey data received by the school. The complete survey results are available in the School Improvement Plan. A link for the School Improvement Plan is on the CCHS website. According to the results received, 548 parents responded to the survey, 27% male and 73% female. For the high-quality instruction questions, 68% of answers were agree or strongly agree. In the safe & supportive environment questions, 70% of answers were agree or strongly agree and for the effective communications questions, 60% of answers were agree or strongly agree. The student survey had 982 student responses, 47% male and 53% female with an almost equal grade distribution. For the high-quality instruction questions, 67% of answers were agree or strongly agree. In the safe & supportive environment questions, 64% of answers were agree or strongly agree and for the effective communications questions, 61% of answers were agree or strongly agree. As for the Cooper City High School staff, 134 staff members responded to survey of which 81% of answers to high quality instruction questions were agree or strongly agree. In the safe & supportive environment questions 79% of answers were agree or strongly agree and 77% of answers to effective communications questions were agree or strongly agree.

### **D. District Committee Updates – Representatives – Debbie Espinoza**

- a. A discussion was held announcing that Laurel Garfinkel was elected to Communications Chair of DAC. On September 22, SAF training will be held online. Calendar options for 22-23 school year were discussed. The new SIP coordinator is Kelly Blackburn. Printouts of Covid protocol from Broward County are available. Ms. Mallozi (parent) raised a question about the mask mandate and quarantine guidelines. Espinoza noted there is a PowerPoint on the District website for covid information. Ms. Perkovic (principal) informed SAC that the most recent updated covid protocols have been posted to the CCHS website.
- b. ESE Updates - Monique Perez (parent) – Ms. Perez stepped down as advisory board member. More dyslexia screening in the district will be pursued. The next ESE meeting will be held September 21. The subcommittee of ESE Advisory Council – noted that parents do not need to have a child with ASD/Dyslexia/EBD/Down Syndrome to attend meetings. In addition, the student does not need to have IEP for the student to attend meeting. Ms. Perez encouraged parents to attend meetings

if students are struggling academically. A website was shared for links to meetings and will be posted monthly with agendas.

**E. Principals Report – Vera Perkovic – Cooper City High School Principal**

- a. Mrs. Perkovic (Principal) introduced herself to the SAC. Updates were announced regarding the first few weeks of school operations. Seniors celebrated step up day to start off their senior year. Mr. Ziccardi and the Guidance Department have been working diligently to get schedule changes finalized. Teachers have been collaborating on curriculum and will administer baseline assessments to students to determine where students are academically due to eLearning unfinished and learning challenges brought on by the Covid-19 pandemic and accelerate learning leaps. Ms. Perkovic noted an additional position for literacy support who will work with students via pull-outs/push-ins and with ELA support specialists /teachers with curriculum. AICE scores have arrived and Lisa Jones has been officially named the AICE Coordinator for CCHS. School-wide enrollment is up this year higher than projected. New protocols have been implemented to accommodate higher enrollment. Staggered dismissal and social distancing lunch time protocols are aimed at keeping our students as safe as possible. Picture day was conducted last week, all students will have new ID for this school year. Cooper City High adheres to all district and CDC Covid-19 protocols. CCHS is continuously partnering with Department of Health (DOH) for updated guidance. Open House is schedule for Tuesday, August 31, 2021 face to face and a virtual option. This year marks the 50<sup>th</sup> anniversary of CCHS. A committee has been assembled to plan the anniversary celebration between October 15-17. The celebration will include the Homecoming Football Game, with Alumni invited to participate. The committee is planning a school tour and celebration for alumni to attend as well. No school will be held September 6, 7, 16. September 2<sup>nd</sup> is the first Professional Study Day. “A Moment of Silence” is a new district initiative and it is being observed daily at the end of 1<sup>st</sup> hour classes. Ms. Perkovic noted Student Success Assemblies will be held virtually with a focus on finding ways to include all students. Ms. Flaten was recognized for organizing Cowboy Corral for 9<sup>th</sup> and 10<sup>th</sup> graders. The Cowboy Corral was held prior to the start of the school year in order to acclimate new students. Ms. Espinoza inquired if the school budget will be affected by high enrollment. Ms. Perkovic responded that budget conference is upcoming, and more news will be shared. Angelica Perez was introduced as new Assistant Principal.

**Best Practice #1: A Focused and Authentic PLC**

**Best Practice #2: An Embedded High Quality Response to Intervention (RTI)**

**A. MTSS/RTI Process**

**B. Literacy Plan – Ms. Knott-Lawrence (Literacy Coach)**

- a. An announcement was made that the literacy plan will be implemented school wide. A discussion was held to explain how students will be comprehensively supported in literacy. The plan includes strengthening literacy across all content areas, interventions for struggling readers and writers, policies, structures and school culture. The goals of the Literacy Plan for this school year were discussed. The curriculum for literacy this year has changed for Tier 1 students to IntoLiterature to

prepare them for the FSA, ACT, SAT, and will be monitored for progress via growth measures and interventions can be applied when needed. Tier 2 will utilize Read180 to replace the FAIR assessment but will continue to administer a progress monitoring assessment times a year. Tier 3 will utilize System 44, which is for emergency interventions. The assessment element in this program also meets students at their reading level. ELL students will utilize iLitELL which is a digitalized rotation of whole group, small group, and individual practice. Seniors can meet graduation requirement through ACT/SAT. New Progress Monitoring Systems include Reading Inventory and Phonics Inventory. The Literacy Plan will address student performance data and address areas of needs throughout the year. Ms. Perez (parent) raised a question on how students will be classified and placed into classes. Angelica Perez (Assistant Principal) clarified that while part of the program is computer based, it is not solely computer based. The sections of the program (ie: the teacher directed portion, the technology-based portion and the individual practice portion) will be data driven based on student need.

**C. School Counselling Plan – Mr. Ziccardi (Guidance Director)**

- a. Ron Ziccardi – Guidance Director – Counselors have been working to finalize all schedule requests by weeks end. The deadline to submit a schedule change request was last Wednesday. Senior College Night is scheduled for September 22 at 6:30 pm. A dual enrollment meeting is scheduled for September 8 during A & B lunch for new students interested. A dual enrollment meeting is scheduled for September 9<sup>th</sup> during A & B lunch for students who have previously been dual enrolled. The dual enrollment deadline to submit all forms is September 30<sup>th</sup>. All guidance counselors for each grade level were announced. Mental health will continue to be a focus for Guidance department. Guidance counselors will push into classes for grade level assemblies and to develop rapport between students/counselors. Ms. Perkovic noted that for classes not offered at CCHS, there is a current pilot program to have students attend those classes virtually at another school that offers it. Guidance counselors can provide more information as to which classes are offered. A concern was raised about students and parents not being aware of this program, and not losing this opportunity for this year or losing program for next year.

**D. School-wide Positive Behavior Plan – Ms. Chipi (Assistant Principal)**

- a. Terisita Chipi – Assistant Principal- The faculty voted on the School Wide Positive Behavior Plan (SWPBP) and 82% of the faculty voted to approve. The SWPBP will be monitored throughout the year and modified as needed based on quarterly data. Last year's SWPBP grade was 98.3% and the goal for this year is to improve. The three school wide expectations are Be Respectful, Be Accountable, and to Demonstrate Self-Control. Expectations are to be followed by everyone on campus, and sub-rules for each expectation are listed for each area on school grounds. Behavior lessons will be held throughout the year through personalization to enhance the awareness of expectations.

**E. Equity Plan**

**F. Attendance Plan**

**G. Social & Emotional Learning Plan**

**Best Practice #3: Internal and External Stakeholders**

**A. FACE**

**B. Accreditation**  
**Best Practice #4: Scaling Up Best Practice**  
**A. BPIE**

**Next Meeting Date & Time:**

The next meeting will be held on September 27<sup>th</sup>, 2021 at 3:00 pm in the CCHS auditorium.

**Meeting Adjournment:**

Motion: Ms. Malozzi motioned to adjourn the meeting at 4:46 pm.

The motion was seconded.

The motion carried unanimously.

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**Submitted by:**

**Name of Recorder: Bradley Berke**

**Name of Position on Board:**

**Approval Date:**

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